



**THE UNITED REPUBLIC OF TANZANIA**  
**MINISTRY OF FOREIGN AFFAIRS AND EAST AFRICAN COOPERATION**



**DR. SALIM AHMED SALIM CENTRE FOR FOREIGN RELATIONS**

## **PROSPECTUS 2025/2026**

**P.O. BOX 2824,  
DAR ES SALAAM, TANZANIA.**

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## **LIST OF ABBREVIATIONS**

<b>CEFRESO</b>	Centre for Foreign Relations Students' Organization
<b>CFR</b>	Centre for Foreign Relations
<b>DCFR</b>	Director - Centre for Foreign Relations
<b>DDARC</b>	Deputy Director - Academics Research and Consultancy
<b>DDPFA</b>	Deputy Director - Planning Finance and Administration
<b>ED</b>	Economic Diplomacy
<b>GPA</b>	Grade Point Average
<b>GSL</b>	Governance and Strategic Leadership
<b>IRD</b>	International Relations and Diplomacy
<b>HoD</b>	Head of Department
<b>MTCFR</b>	Mozambique Tanzania Centre for Foreign Relations
<b>NTA</b>	National Technical Award
<b>NACTVET</b>	The National Council for Technical and Vocational Education and Training

## **PART ONE**

### **BACKGROUND INFORMATION**

#### **1.1 Background**

The Dr. Salim Ahmed Salim Centre for Foreign Relations (herein referred to as the Centre or CFR) was formerly known as the Mozambique–Tanzania Centre for Foreign Relations which was established on 13<sup>th</sup> January 1978 through an Agreement between the Governments of the United Republic of Tanzania and the Republic of Mozambique. The Centre is incorporated under the Diplomatic and Consular Immunities and Privileges Act No. 5 of 1986, which accords it diplomatic status. On 30<sup>th</sup> September 2023, Her Excellency Dr. Samia Suluhu Hassan, President of the United Republic of Tanzania, renamed the institution the Dr. Salim Ahmed Salim Centre for Foreign Relations in honor of the distinguished Tanzanian diplomat and statesman. As a higher learning institution, the Centre is accredited and registered by NACTVET. This Prospectus is prepared in accordance with the Constitution, the Diplomatic Immunities Act, and other relevant Government Directives. It is intended to provide comprehensive information regarding academic conduct and related matters at the Centre.

#### **1.2 Vision, Mission and Core Values**

##### **1.2.1 Vision**

To be a Centre of excellence in national, regional and international affairs.

##### **1.2.2 Mission**

To provide high quality scholarly services through training, research and consultancy in diplomacy and strategic studies in the context of national, regional and international affairs.

##### **1.2.3 Core Values**

In pursuit for excellence, CFR is guided by the following values:

- (i) Integrity: Committed to act honestly, fairly and openly, to honour its commitments.
- (ii) Professionalism: Committed to comply with acceptable standards and quality assurance.

- (iii) Customer service excellence: Dedicated to provide best possible whilst adopting to the changing requirements.
- (iv) Teamwork: Committed to promote a sense of shared and collective responsibility.
- (v) Creativity and Innovation: Committed to support continuous learning and encourage creativity and innovation in academic and administrative matters in order to achieve its overall strategic goals.

### **1.3 Functions of the Centre**

The following are the functions of the Centre as stipulated in article 3 of its constitution:

- (i) To promote social, economic and political awareness by providing opportunities for the study of international affairs and training in the principles, procedures and techniques of diplomacy;
- (ii) To conduct training programmes in such subjects associated with international affairs and diplomacy as the Governing Council may from time to time decide;
- (iii) To engage in research into the problems and needs of selected subjects and to evaluate the results achieved by its training programmes;
- (iv) To provide advisory and other ancillary services to the Governments and such other bodies or organizations as may be determined by the Governing Council;
- (v) To sponsor, arrange or provide facilities for conferences and seminars on subjects within the competence of the Centre;
- (vi) To arrange for publication and general dissemination of material produced in connection with the work and activities of the Centre; and
- (vii) To undertake or enter into any transaction which in the opinion of the Governing Council is calculated to facilitate the proper and efficient carrying on of its activities and proper performance of its functions.

## GOVERNANCE OF DR. SALIM AHMED SALIM CENTRE FOR FOREIGN RELATIONS

### MEMBERS OF THE GOVERNING COUNCIL

Amb. Ramadhan M. Mwinyi	Chairperson
Amb. Dr. Ramadhan Dau	Member
Amb. Togolani I. Mavura	Member
Dr. Lucy Shule	Member
Ms. Asumpta Muna	Member
Mr. Rahim Kangezi	Member
Ms. Chiku Kiguhe	Member
Dr. Felix M. Wandwe, <i>ndc</i>	Secretary

### MANAGEMENT TEAM

#### Director

Dr. Felix M. Wandwe, *ndc*  
B.Com (UDSM), MBA (MU), MSSS (NDC), PhD (Makerere)

#### Deputy Director - Academics, Research and Consultancy

Dr. Annita A. Lugimbana  
BA Ed, MA Ed, PhD (UDSM).

#### Deputy Director - Planning, Finance and Administration

Dr. Jacob G. Nduye  
B.Com (UDSM), MBA (UDSM), PhD (FortHare).

#### Heads of Department under the Office of Deputy Director - Academics, Research and Consultancy:

##### Academics

Dr. Juma M. Kanuwa  
DipEd (TTC), BA Ed (IUIU), MA (UDSM), PhD. (NMU).

##### Research, Consultancy and Special Programmes

Dr. Antonio J. Kimambo  
BA Ed (UDSM), MA (London), PhD (OUT)

### **Academic Support Services**

Mr. Avit A. Chami

BA Econ (MNMA), MSc Env Econ (SUA)

### **Heads of Units under the Office of Deputy Director - Planning, Finance and Administration:**

#### **Planning and Development**

Mr. Emmanuel S. Cheyo:

BA Econ (MU)

#### **Finance and Accounts**

CPA (T). Juma A. Juma

BBA (ZU), MSc Fin & Acc (TIA)

#### **Students' Services**

Ms. Zainab H. Mapesa

BA Ed (Makumira), MPA (UDOM), MA. (UDOM)

#### **Human Resource Management and Administration**

Ms. Neema G. Nkalang'ango

BA Ed (UDSM), MPA (Mzumbe).

### **Heads of Units under Office of The Director:**

#### **Procurement Management**

Mr. Simon L. Simon:

BA PLM (TIA)

#### **Internal Audit**

Mr. Abdallah Malela:

ADCA (IDM), PGD Accountancy (IAA),

MSc A & F (Mzumbe),

#### **Information and Communication Technology**

Ms. Ester G. Allamani:

ADCS (IAA), MBA ITM (Coventry)



## **Communication and Marketing**

Mr. Richard M. Cheyo:

ADJ (SAUT), MA IPR (Cardiff)

## **Quality Assurance**

Mr. Godwin N. Tondi:

Dip Ed (Marangu), BA Ed (UoA), MEd APPs (OUT)

## **Legal Services**

Ms. Georgina M. Kinabo:

LLB (RUCo), PGD (LST)

## **ACADEMIC STAFF**

### **Senior Lecturer**

Dr. Jason L. Nkyabonaki:

BA PSPA (UDSM), MPA (UDSM), PhD (UDSM).

### **Lecturers**

Dr. Annita A. Lugimbana:

BA Ed, MA Ed, PhD (UDSM)

Dr. Antonio J. Kimambo:

BA Ed (UDSM), MA (London), PhD (OUT)

Dr. Juma M. Kanuwa:

Dip Ed (TTC), BA Ed (IUIU), MA (UDSM), PhD (NMU).

Dr. Tumpe D. Ndimbwa:

BA Ed (UDSM), PGD-MFR (CFR), MA IS (UDSM), PhD (UDSM)

Dr. Ally T. Masabo:

BA (UDSM), MA-IPE (Warwick), PhD (Dublin).

Dr. Sharrif A. Tarimo:

BA (Makerere), MA (Makerere), PhD (Makerere),

Ms. Janeth A. Malleo:

BA (UDSM), MA (UDSM), PGD (TPTC).

Mr. Avit A. Chami:  
BA Econ (MNMA), MSc Env Econ (SUA)

**Assistant Lecturers**

Ms. Rose P. Sanga:  
BA PSL (UDSM), MA Int T (UDSM)

Mr. Amani G. Gonde:  
BA IR (UDOM), MA SS (UDSM)

Mr. Charles P. Mtakwa:  
BA IR (UDOM), PGD ED (CFR), MA IDS (Mendel)

**\*\*Mr. Innocent L. Shoo:**  
BA PR (Cavendish), MA PR (Cavendish)

Mr. Israel N. Sosthenes:  
ALS (ISW), PGD MFR (CFR), PGD LMA (ISW), LL.M IHR (RUC)

Mr. David J. Luheja:  
BA HPS (UDSM), MA PS (UDSM)

Mr. Deus M. Kibamba:  
BA (UDSM), PGD CBA (Budapest), MA IS (Sheffield)

Ms. Simwana K. Said:  
BA PSPA (UDSM), MA PA (UDSM), MA HRCM (St. Anna Pisa)

Mr. Marco E. Musimba:  
ADEP, MSC (MU)

Mr. Theophani C. Ishika:  
ADIT (IAA), PGD ED (CFR) and MSc ITM (India).

Mr. Abraham O. Ng'eni:  
BA PSPA (UDSM), MA (OUT)

Mr. Dennis E. Konga:

BA (UDSM), PGD CDD (OUT), MA (OUT)

Mr. Abdul Lada:  
ADA (IFM), MSc (IFM)

Mr. Sarah Pascal Kisoka:  
BBA (Tumaini) MBA (Mzumbe), PGD ED (CFR)

Mr. Rashid M. Ngaja:  
BA (UDOM), MSc (Mzumbe), M.A (Cameroun)

Ms. Sarah P. Kisoka:  
BA (TUDARCo), MBA (Mzumbe), PGD – ED (CFR)

Mr. Fortunatus T. Mahinja:  
BA (UDOM), MA DS (KIU)

Mr. Hamis Legeza:  
BALIS (TUDARCo), MA IS (UDSM).

Mr. Augustus C. Rwelengera:  
ODIRD (CFR), BA PCR (KIU), MA PCR (KIU)

Ms. Ombeni O. Mwanga:  
ODIRD (CFR), BA (UDSM), MA (Finland).

Mr. Godwin N. Tondi:  
Dip Ed (Marangu), BA Ed (UoA), MEd APPs (OUT)

Ms. Zubeda R. Marley:  
BA Ed (UDSM), MA (UDOM)

Ms. Esther Msaki:  
BA Ed (UDSM), MA (UDSM)

\*\*Mr. Said S. Hakum:  
BA Ed (UDSM), MA Ed (UDSM)

\*\*Mr. Swahibu T. Salimu:

BA Ed (IUA), MA Ed (KIIAL)

Ms. Rahel J. Simalenga:  
ODIRD (CFR), BDIRD (CFR), MLM (Mzumbe)

Mr. Edward Fungameza:  
BCom (UDOM), PGD-MFR (CFR) MLM (Mzumbe)

Mr. Ramadhani J. Kavanda:  
BA Ed (MUM), MA (UDSM)

**Tutorial Assistants:**

CPA. Amasha E. Mwasyete:  
BA (SUA)

Mr. Gordian G. Kilave:  
BA French (Grenoble)

Mr. Hassan B. Hamis:  
BA Ed (SJUT)

Mr. Hassan A. Hassan:  
BA Ed. (Makumira)

Mr. Gerald Y. Mwinuka:  
BA (UDOM)

Mr. Mussa M. Mohammed:  
BA Ed (UDSM)

Ms. Zakia R. Juma:  
BA (UDOM)

***\*\*On Study Leave***

## PRINCIPAL ADDRESSES

POSTAL ADDRESS	TELEPHONE
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## **PART TWO**

### **STUDENTS WELFARE**

#### **2.1 Introduction**

Students' welfare and support is an important and critical function at the Centre. The Centre offers a wide range of support services that help to cultivate students' welfare and make sure that their presence at the Centre is a rewarding experience ranging from student's accommodation to career network as briefly indicated below. Students are encouraged to be proactive in all areas including studies and extra-curricular activities.

#### **2.2 Canteen Services**

There is a canteen at the campus which provides catering services on commercial basis. The Centre's management together with students' representatives from time-to-time conduct inspection of the catering area and services to ensure that the quality of the products on sale and the pertinent services are of acceptable standards.

#### **2.3 Students' Organization**

Students at the CFR have their own organisation called the Centre for Foreign Relations Students' Organization (CEFRESO) to which all students are members. All students' affairs and communications are channelled through this organ. As stipulated in the CEFRESO Constitution and the Students' Welfare Policy and Operational Procedures of 2019, among the major objective of the Organization is to protect and promote students' interests in all aspects of their lives during their tenure at the Centre, and to provide for proper communication between the Centre's authorities and students while maintaining harmonious relations between students, academic and non-academic members of staff.

#### **2.4 Library Services**

The Library of the Centre for Foreign Relations was established concurrently with the establishment of the Centre in 1978. The establishment of this facility was part of the agreement between the governments of the United Republic of Tanzania and the Republic of

Mozambique. The library is administratively under the Department of Academics Support Services.

The role of the library is to provide information and reference materials to support teaching, learning and research functions of the Centre. In an effort to actualize this main objective, the staff of the library are also involved in research and consultancy.

The library has a collection of over 12,715 books, periodicals, journals and dissertations for reading reference. The main categories of these collections include General Collections with books that can be borrowed for 14 days (2 weeks) with the possibility of any such borrowed material being recalled after one week for access by other readers. The Special Reserve, Reference and Periodical sections have resources which are of critical value and cannot be borrowed.

The library also provides on-online resources and services through EBSCOHOST, EMERALD and RESEARCH 4LIFE. Further, the library offers free e-resources to include JSTOR, Oxford University Press, Royals society and Edward Elgar Publishing. The library enables its users through periodic training for effective use of available electronic resources, Email and internet.

### **Library Opening Hours**

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#### **Semester Time**

Monday-Friday	08.00 hours to 15.00 hours
Public Holidays	Closed

#### **Vacation Time**

Monday to Friday	08.00 hours to 15:30 hours
Public Holidays	Closed

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## **2.5 CFR Careers Network**

Career support is available to students in the form of professional development and career advice and guidance. It helps students to put together their curricula vitae (CVs) in order to make an impact on the would-be employer. The network also advises students on internship opportunities and search for courses that can help to develop their skills and foundations of future successful careers. The Centre also runs career events that provide opportunities for access to potential employers.

## **2.6 CFR Alumni**

All CFR's graduates are linked to the Centre through the CFR Alumni Organisation. The organization has the mission and objective of advertising and supporting the development of the Centre through financial and material resources provided by former graduates and their institutions for more efficient and effective teaching, learning and research.

## **2.7 Sports and Games**

The Centre does not have its own playing grounds but supports a range of sports such as football, netball, table tennis, jogging, chess and volleyball. CEFRESO periodically organizes sport events in which students participate. The students also participate in annual sports and games (SHIMUVITA) involving students from higher learning institutions in Tanzania.

## **2.8 Religious functions**

The Centre provides full freedom of worship for everybody. Even though students are not expected to distract other members of the community in their pursuit of academic engagements on the pretext of pursuing religious interests and worship.



## PART THREE PROGRAMMES OFFERED

### 3.1 Basic Technician Certificate in International Relations and Diplomacy (NTA Level 4)

This is a one-year programme which aims at enabling graduates to apply elementary knowledge and skills in International Relations and Diplomacy at work places. The graduates normally work under a close supervision of qualified professionals in various public, private, and Non-Governmental Organizations (NGOs) sectors. The course comprises ten (10) modules with 120 credits spreading in one academic year of two (2) semesters:

#### First Semester Modules

Code	Module	Classification	Credits
IRT04101	Basics of International Relations	C	14
IRT04103	Fundamentals of Diplomacy	C	12
IRT04104	Basic English Skills for Diplomats	C	11
IRT04107	Basics of Economics	F	12
IRT04108	African Studies	F	11

#### Second Semester Modules

Code	Module	Classification	Credits
IRT04202	International Relations Approaches	C	14
IRT04205	Basic Consular Practices	C	11
IRT04206	International Politics	C	12
IRT04210	Basic Diplomatic Communication Skills	C	12
IRT04209	Conflict and Security Studies	F	11

### 3.2 Technician Certificate in International Relations and Diplomacy (NTA Level 5)

This is a one-year programme which aims at enabling graduates to apply fundamental knowledge and skills in International Relations and Diplomacy at work places. The graduates can work independently under the supervision of qualified professionals in various public, private and Non-Governmental Organizations (NGOs) sectors. This programme comprises fourteen (14) modules with 120 Credits spread over one academic year of two (2) semesters.

### First Semester Modules

Code	Module	Classification	Credits
IRT05101	International Relations: Issues and Practices	C	12
IRT05103	Conference Diplomacy	C	9
IRT05104	Diplomatic Relations Practices	C	12
IRT05107	Beginners One Foreign Language Skills		
IRT05111	Principles of Economics	F	11
IRT05112	Life Skills	F	11

### Second Semester Modules

Code	Module	Classification	Credits
IRT05202	Tanzania Foreign Policy	C	11
IRT05205	Tanzania National Profile	C	9
IRT05206	Communication Skills	C	9
IRT05208	Beginners Two Foreign Language Skills	C	9
IRT05210	Entrepreneurship	F	11
IRT05109	Basic Computer Skills	F	9

#### 3.2.1 Exit Award

A candidate who successfully completes the course leading to the Technician Certificate in International Relations and Diplomacy (TCIRD) and opts to exit the programme will be awarded a Technician Certificate in International Relations and Diplomacy (TCIRD).

### 3.3 Ordinary Diploma in International Relations and Diplomacy (NTA Level 6)

This is a one-year programme which aims at enabling graduates to apply fundamental knowledge, principles and skills in International Relations and Diplomacy at work places. The graduates can work independently under the supervision of qualified professionals in various public, private and Non-Governmental Organizations (NGOs) sectors. This programme comprises 11 modules with 130 credits spread over one academic year of two (2) semesters.

### First Semester Modules

Code	Module	Classification	Credits
IRT06101	Consular Practices	C	14
IRT 06103	Diplomatic Correspondence	C	12
IRT 06104	Research Methodology	C	12
IRT 06105	Elementary Foreign Language	F	8

IRT 06106	National Interests	F	8
IRT 06107	Conflict Resolution	F	9
IRT 06109	Trade and Investment Promotion	F	8

## Second Semester Modules

Code	Module	Classification	Credits
IRT 06210	Field Attachment	C	30
IRT 06202	Foreign Relations Management	C	12
IRT 06211	Field Paper	C	30
IRT 06208	Economic Diplomacy	F	11

**NOTE:** Field Practical Training will be conducted in the first 8 weeks and the Field Paper will be written immediately thereafter. More information regarding procedures and regulations of the module will be given in class. The two remaining modules will run in the last 7 weeks of the second semester.

### 3.4 Higher Diploma and Bachelor Degree in International Relations and Diplomacy (NTA LEVEL 7 and 8)

These qualifications aim at producing skilled and competent diplomats, negotiators and protocol officers prepared to undertake responsibilities in the field of International Relations and Diplomacy both in Tanzania and globally. The graduates can work independently under the supervision of qualified professionals in various public, private and Non-Governmental Organizations (NGOs) sectors.

#### 3.4.1 Higher Diploma in International Relations and Diplomacy (NTA Level 7)

This programme is made up of 21 modules with a total of 230 credits spread over two academic years and distributed across four (4) semesters as follows:

### First Semester Modules

Code	Module	Classification	Credits
IRU07101	Life Skills	F	6
IRU07102	Domestic Protocol and Etiquette	C	12
IRU07103	Micro-Economics	F	6
IRU07104	Approaches to International Relations	C	12
IRU07103	Foreign Language Lower Beginners Level		
IRU071051	اللغة الأجنبية للمستوى المبتدئين الأدنى		

IRU071052	外语初级水平	F	9
IRU071053	Le Français niveau débutant		
IRU071054	외국어 초보 등급		
IRU071055	Nível Iniciante inferior da Língua Portuguesa		
IRU071056	Nivel principiante inferior para la lengua española		
IRU 07106	Diplomatic Communication Skills	C	12

## Second Semester Modules

Code	Module	Classification	Credits
IRU07207	Computer Skills	F	9
IRU07208	Diplomacy	C	12
IRU07209	Approaches to International Peace and Security	C	12
IRU07210	Macro-Economics	F	6
IRU07211	Foreign Language Upper Beginners Level	F	9
IRU072111	اللغة الأجنبية للمستوى المبتدئين الأعلى		
IRU072112	外语初级以上水平		
IRU072113	Français Langue Etrangère, niveau faux débutant		
IRU072114	외국어 초급		
IRU 072115	Foreign Language Upper Beginners Level		
IRU072116	Nível Iniciante Superior da Língua Portuguesa		
IRU072117	Nivel principiante superior para la lengua española		
IRU07212	International Organizations	C	9

## Third Semester Modules

Code	Module	Classification	Credits
IRU07313	Contemporary Issues in International Relations	C	12
IRU07314	Entrepreneurship	F	6
IRU07315	Public Relations	C	12
IRU07316	International Political Economy	C	12
IRU07317	Research Methodology	F	6
IRU07318	Field Practice	C	6
IRU07319	Foreign Language intermediate Level		
IRU073191	باللغة العربية		
RU073192	外语中级		

RU073193	Langue étrangère Niveau intermédiaire	F	9
RU073194	외국어 중급		
RU073195	Nível Intermediário da Língua Portuguesa		
RU073196	Nivel intermedio para la lengua española		

A student is required to select one module of foreign language (Arabic, Chinese, French, Korean, Portuguese Russian or Spanish)

### Fourth Semester Modules

Code	Module	Classification	Credits
IRU07420	Field Placement	C	60
IRU07421	Field Project	F	8

**NOTE:** Field Placement will be conducted in the first 12 weeks while the Field Project/Paper will be written in the remaining 2 weeks of the fourth semester. For more information regarding procedures and regulations of the module go to part fourteen.

### 3.4.2 Exit Award for HDIRD

A candidate who successfully completes the courses leading to the Higher Diploma in International Relations and Diplomacy (HDIRD) and opts out of the programme will be awarded a Higher Diploma in International Relations and Diplomacy (HDIRD).

### 3.5 Bachelor Degree in International Relations and Diplomacy (NTA Level 8)

The Bachelor Degree in International Relations and Diplomacy (BDIRD) programme comprises a minimum total of 12 modules which constitute a total of 120 credits that are spread over two semesters in one academic year. Upon successful completion of the BDIRD programme, the candidate will be awarded a Bachelor degree in International Relations and Diplomacy.

### First Semester Modules

Code	Module	Classification	Credits
IRU 08101	International Protocol	C	12
IRU 08102	International Law Practices	F	9
IRU 08103	Conflict Resolution	C	9

IRU 08104	International Economics	C	9
IRU 08105	Economic Diplomacy	C	9
IRU 08106	International Strategic Relations	F	9

## Second Semester Modules

Code	Module	Classification	Credits
IRU 08207	Diplomatic Etiquette	C	12
IRU 08208	Trade and Investment Promotion	F	12
IRU 08209	International Governance	C	9
IRU 08210	Tanzania Foreign Policy	F	9
IRU 08211	International Negotiations	C	12
IRU 08212	Leadership Skills of International Affairs	C	12

**KEY:** C-Core module, F – Fundamental module

## 3.6 Higher Diploma and Bachelor Degree in Governance and Strategic Leadership (NTA LEVEL 7 and 8)

These qualifications aim at producing skilled and competent managers, negotiators, administrators and other related officers prepared to undertake responsibilities in the field of **Governance and Strategic Leadership** both in Tanzania and globally. The graduates can work independently under the supervision of qualified professionals in various public, private and Non-Governmental Organizations (NGOs) sectors. This programme of Higher Diploma in Strategic Governance and Leadership (NTA Level 7) is made up of 19 modules with a total of 230 credits spread over two academic years and distributed across four semesters as follows:

### First Semester Modules

Code	Module	Classification	Credits
SSU 07116	Life Skills	F	8
SSU 07115	Management Information System	C	12
SSU 07112	Diplomatic Communication Skills	F	11
SSU 07107	Essential Of Governance	C	12
SSU 07105	Principles Of Economics	F	11
SSU 07116	Basics of Protocol and Etiquette	F	11

### Second Semester Modules

Code	Module	Classification	Credits
SSU 07207	Principles of Management	C	8
SSU 07208	Strategic Human Resource	F	12
SSU 07209	Financial Management	F	12

SSU 07210	Administrative Law	F	9
SSU 07211	Entrepreneurship Management	C	9

### Third Semester Modules

Code	Module	Classification	Credits
SSU 07312	Strategic Leadership Theories	C	9
SSU 07313	Decision Making for Development	F	12
SSU 07314	Strategic Leadership Field Practice	C	9
SSU 07315	Research Methodology	F	12
SSU 07316	Project Management	C	12
SSU 07317	Strategic Analysis	F	11

### Fourth Semester Modules

Code	Module	Classification	Credits
SSU 07418	Field Placement	C	40
SSU 07319	Field Project	C	20

#### 3.6.1 Exit Award for Higher Diploma in Governance and Strategic Leadership

A candidate who successfully completes the courses leading to the Higher Diploma in Governance and Strategic Leadership (HDGSL) and opts out of the programme will be awarded a Higher Diploma in Governance and Strategic Leadership (HDGSL).

#### 3.7 Postgraduate Diploma in Management of Foreign Relations (PGD-MFR)

This is a nine months programme which aims at enabling graduates to acquire higher professional knowledge and skills in International Relations and Diplomacy and to apply such knowledge and skills at work places. Graduates can handle complex and emerging problems related to diplomacy in the community. This programme comprises 15 modules with 45 credits spread over one academic year of two semesters as shown in the tables below.

#### First Semester Modules

Code	Module	Classification	Credits
MFR 5211	International Relations Issues	C	11
MFR 5212	Diplomatic and Consular Practices	C	8
MFR 5213	Conflict Resolution	C	9
MFR 5214	Diplomatic Communication	F	8

MFR 5215	Protocol and Etiquette	C	9
MFR 5216	Economic Diplomacy	C	11
MFR 5226	Research Methodology	C	8
MFR 5227	Foreign Languages Beginners Level	F	5

## Second Semester Modules

Code	Module	Classification	Credits
MFR 5221	Research Proposal	C	6
MFR 5222	Negotiation Skills	C	9
MFR 5223	Public International Law	C	9
MFR 5224	Tanzania Foreign Policy and Diplomacy	C	9
MFR 5225	Global Governance	F	8
MFR 5226	Regional Integration	F	9
MFR 5227	Foreign Languages Intermediate Level	F	5

## 3.8 Postgraduate Diploma in Economic Diplomacy (PDG-ED)

This is a nine months programme run in two (2) semesters. The programme aims at enabling graduates to acquire higher professional knowledge and skills in economic diplomacy, international trade and international finance. At the end of the programme, graduates can handle complex and emerging international economic and diplomatic problems. This programme consists of 12 modules with 36 credits. The table below shows the distribution of the modules and credits per semester.

### First Semester Modules

Code	Modules	Classification	Credits
ED 5116	Economic Diplomacy	C	11
ED 5115	International Economics and Trade policy	C	11
ED 5111	International Business Management and Strategies	C	9
ED 5112	Research Methodology	F	8
ED 5114	Diplomatic Communication	F	9
ED 5113	Diplomacy, Protocol and Etiquette	F	9
ED 5127	Arabic I/ French I	F	5
<b>Total</b>			<b>62</b>

**NOTE:** The total number of credits has included only one elective module.

### Second Semester Modules

Code	Modules	Classification	Credits
ED 5126	Regional Economic Integration	C	11



ED 5122	Sectorial Development Strategies	F	9
ED 5121	International Economic Negotiation and Contract Management	C	11
ED 5123	Trade and Investment Strategies	F	11
ED 5125	Commercial Diplomacy	F	11
ED 5124	Tanzania Foreign Policy	F	9
ED 5127	Arabic II/French II	F	5
<b>Total</b>			<b>67</b>

**NOTE:** The total number of credits has included only one elective module.

### 3.9 Post-Graduate Diploma in Peace and Conflict Management

This is a nine months multidisciplinary program which aims at enhancing knowledge and building skills in prevention, management and resolution of conflicts by using globally accepted and Africa specific tools. In addition to being exposed to theories, students cover domestic, regional and global patterns of peace and conflict resolution to enable them to handle practical issues professionally. The program consists of twelve (12) modules with a total of 120 credits spread in one academic year of two semesters as follows.

#### First Semester Modules

Code	Modules	Classification	Credits
PCM 5111	Peace Building Practices	C	13
PCM 5112	Conflict Management Theories and Methods	C	13
PCM 5113	Foreign Languages Beginners Level	F	10
PCM 5114	Diplomatic Communication	F	8
PCM 5115	Contemporary Issues in Africa	C	6
PCM 5116	Research Methodology	C	10
SS310	Protocol and Etiquette	F	-

#### Second Semester Modules

Code	Modules	Classification	Credits
PCM 5121	Migrants, Refugees and Diaspora	C	8
PCM 5122	National interests	C	10
PCM 5123	International Security	C	13
PCM 5124	Gender and Human Rights	C	6
PCM 5125	Managing Peace Keeping Operations	C	13
PCM 5126	Foreign Languages Intermediate Level	F	10

### 3.9.1 Delivery Model

This is an evening program which commence from 16.00 hours to 21.00 hours during working days. Teaching is through an interactive approach.

### 3.10 Master in Strategic Governance (NTA L. 9)

This is eighteen months programme that aims at producing skilled and competent governance and strategic leadership professionals who are prepared to undertake supportive roles in local, national and global settings. The program consists of eight (8) modules with total of 180 credits conducted in three (3) semesters as follows.

#### First Semester modules

Code	Modules	Classification	Credits
SSG 09101	Governance Strategies	Core	21
SSG 09102	Strategic Leadership Skills	Fundamental	20
SSG 09103	Corporate Governance	Fundamental	20
SSG 09104	Strategic Information Systems	Core	21

#### Second Semester Modules

Code	Modules	Classification	Credits
SSG 09205	Negotiations	Core	21
SSG 09206	Research Methodology of Governance	Core	21
SSG 09207	Global Governance	Fundamental	18

#### Third Semester Module

Code	Modules	Classification	Credits
SSG 09308	Dissertation	Core	60

## PART FOUR FEES STRUCTURE

### 5.1 Application Fee

#### 5.1.1 Postgraduate programmes

The non-refundable application fee of TZS 30,000/= for Tanzanians, and non-Tanzanians shall be paid to enable an applicant to seek admission into the CFR postgraduate programmes.

#### 5.1.2 Undergraduate programmes

The non-refundable application fee of TZS 10,000/= for Tanzanians, and non-Tanzanians shall be paid by applicants seeking admission into the CFR Certificate, Ordinary Diploma and Bachelor Degree programmes.

### 5.2 Payment of Registration and Tuition Fees

Every admitted student shall be expected and required to pay a **registration fee** before she/he can be permitted to use any of the Centre's facilities or to attend classes.

### 5.3 Direct Student's Costs Payable by Sponsors

There are costs that sponsors may pay directly to students but which are meant to enable the payee to undertake their studies successfully. Table 9 provides the indicative costs:

**Table 9: Direct Student's Costs (TShs) for Certificate and Diploma Programmes**

Payment Category	Certificate	Diploma	
	NTA 4	NTA 5	NTA 6
Stationery	200,000.00	200,000.00	200,000.00
Books	300,000.00	300,000.00	300,000.00
Meals & Accommodation	2,737,500.00	2,737,500.00	2,737,500.00
Stipend	500,000.00	500,000.00	500,000.00
Field Work	N/A	N/A	590,000.00
<b>TOTAL</b>	<b>3,737,500.00</b>	<b>3,737,500.00</b>	<b>4,327,500.00</b>

**Table 10: Direct Student's Costs (TShs) for Bachelor and Postgraduate Programmes**

Payment Category	Bachelor Degree			Postgraduate
	1 <sup>st</sup> YEAR	2 <sup>nd</sup> YEAR	3 <sup>rd</sup> YEAR	
Stationery				

	200,000.00	200,000.00	200,000.00	200,000.00
Books	300,000.00	300,000.00	300,000.00	300,000.00
Meals & Accommodation	2,737,500.00	2,737,500.00	2,737,500.00	2,737,500.00
Stipend	750,000.00	750,000.00	750,000.00	N/A
Fieldwork	N/A	590,000.00	N/A	N/A
Research	N/A	N/A	500,000.00	500,000.00
<b>TOTAL</b>	<b>3,987,500.00</b>	<b>4,577,500.00</b>	<b>4,487,500.00</b>	<b>3,737,500.00</b>

**NB: MEALS AND ACCOMODATION:** TShs. 7,500 per day for 365 Days

## 5.4 Payment Methods

5.4.1 The Candidates should obtain the control number through the Centre's website and all fee payments should be made in any of the following bank branches (Name of Account - Centre for Foreign Relations: **NMB BANK; CRDB BANK; and PBZ BANK**)

5.4.2 Payment of registration fee, tuition fee and NHIF, requires a different CONTROL NUMBERS which should be generated by students themselves from the Centre's website link "Online Payments" or as assisted by the Centre for Foreign Relations' Accounts Office. The registration fee must be paid before the candidate enters in the class.

## 5.5 Terms and Conditions for statutory and other payments

5.5.1 Students shall register with the NHIF for health service by paying TZS. 50,400/= directly to the Centre during the first week of orientation;

5.5.2 Sponsors shall pay their students' allowances directly to the concerned students;

5.5.3 Sponsors shall pay dissertation expenses directly to concerned students, after the relevant Centre organs have approved the students' research proposals;

5.5.4 Students shall arrange with their sponsors for allowances to be paid directly to them. The Centre shall not be responsible for the administration of such students' allowances;

5.5.5 Students Union fees shall be payable to the CFR Students' Union account;

5.5.6 Student' allowances are only indicative. Students may negotiate rates and modes of payments with their sponsors.

## **5.6 Payment Deadlines**

5.7.1 The deadlines for tuition fee payment for all levels of study at the Centre are as follows:

**1<sup>st</sup> Installment** should be paid at beginning of first week of the first semester

**2<sup>nd</sup> Installment** should be paid at beginning of first week of the second semester

FEES STRUCTURE FOR ALL ACADEMIC PROGRAMMES FOR THE 2025/2026 ACADEMIC YEAR									
S/N	INSTALMENTS	ACADEMIC PROGRAMMES							
	TIME FRAME	NTA 4	NTA5	NTA6	NTA7 (1yr)	NTA7 (2yr)	NTA8(3yr)	PGDs	NTA9 /MASTERS
1	SEMESTER ONE								
	60% of Tuition Fee (Tshs.)	606,000	606,000	606,000	864,000	876,000	864,000	1,398,000	3,480,000
	Direct cost	195,000	205,000	205,000	170,000	150,000	220,000	200,000	200,000
	Total	801,000	811,000	811,000	1,034,000	1,026,000	1,084,000	1,598,000	3,680,000
2	SEMESTER TWO								
	40% of Tuition Fee (Tshs.)	404,000	404,000	404,000	576,000	584,000	576,000	932,000	2,320,000
3	TOTAL COSTS (Tshs.)	1,205,000	1,215,000	1,215,000	1,610,000	1,610,000	1,660,000	2,530,000	6,000,000
	N.B: NHIF = 50,400/= (For those without health insurance cards)								

**N.B: NHIF = 50,400/= (For those without health insurance cards)**